

From

The Director, Supplies & Disposals, Haryana,
S.C.O-1032-33, Sector-22-B, Chandigarh

To

1. The Commissioners, Ambala, Gurgaon, Hisar & Rohtak Divisions in State Haryana.
2. All the Heads of Departments in State Haryana.
3. The Deputy Commissioners in State Haryana.
4. All the MDs/CAs/CEOs of Boards and Corporations in Haryana State.

Memo. No. 02/HR/E-3/2012-2013/
Dated Chandigarh, the

2936-3/96
23/05/2013

Subject: Purchase of vehicles against Rate Contract issued by DS&D, Haryana.

Reference on the subject noted above.

It is informed that Rate Contracts of different types of vehicles are decided by the High Powered Purchase Committee (HPPC) from time to time. While the Rate Contract order is invariably placed on the vehicle manufactures with whom the Rate Contract is finalised, the vehicles are delivered through the dealer network.

3. It has been observed that at times orders are also placed on dealers located at places other than the place where a vehicle is required. This entails transportation of the vehicles from the delivery point to the location of the user office leading to avoidable expenditure on the TA/DA of employees and fuel consumption.

4. Keeping the above in view, it has been decided as under:

- (i) The supply/ purchase order shall be placed on a dealer who is located nearest to the consignee's location i.e. place of vehicle user office. If the dealers at a particular station offer the same discount, the orders should be apportioned equally between the dealers at that station.
- (ii) Wherever there are more than one dealer at the same station, the order should be equally distributed amongst the dealers so long as the dealers supply the vehicles at the approved Rate Contract;
- (iii) In certain cases where there are multiple dealers at the same station, it is possible that some dealers may be willing to improve upon the Rate Contract prices or services by partly foregoing their own margins for garnering business volumes. The Directorate of Supplies & Disposals may invite the dealers to offer such additional benefits immediately upon finalization of the Rate Contracts and decide to place orders on the dealer's offering the most favourable conditions.


Joint Director,
For Director, Supplies & Disposals, Haryana.