

From

The Director Supplies & Disposals, Haryana,
Sector-16, Sco No. 9 (1st & 2nd Floors), Panchkula.

To

1. All the Heads of Departments in the State of Haryana.
2. All Boards & Corporation in the State of Haryana.

Memo No.DS&D/Admn/Status of Tenders/2015/11505-669

Dated Panchkula the :- 06.11.2015

Subject: Issue of dropping/ cancelation of tenders being processed by this office during the financial year 2015-16.

The issue of dropping/ cancelation of tenders being processed by this office was under consideration of this office from some time. The same was analysed for the period from April 2015 to September 2015 and it was observed that majority of the tender were dropped on account of non receipt of bids, request of the department to revisit the specifications and insufficient participation of the bidders.

The matter has been examined by the State Govt. and accordingly it has been decided as under:-

1. All Departments/ Govt. Agencies shall have in house deliberations about the specifications which would form part of the tender. It shall be ensured that no Indent/ tender is sent to this department without a certification by the Head of Department that the specifications which are part of the tender are correct and should be backed by a certification from some government body in this regard.
2. It is requested that the comments of the Administrative Secretary of your respective department may kindly be obtained as to whether they would recommend reducing the Security amount/ performance amount for having larger participation. It is pertinent to mention here that the present amount of security deposit is 10% of the value of the order.
3. You are also requested to provide a list of potential suppliers of that particular item along with the Indent/Tender Document being submitted to this office which shall be uploaded on the e-Procurement portal so that e-mail to the potential suppliers/ buyers could be sent for improving participation.



Deputy Director,
For Director Supplies & Disposals, Haryana

Endst.No. DS&D/Admn/Status of Tenders/2015/11670

Dated:-06.11.2015

A copy is forwarded to the Principal Secretary to the Government Haryana (Industries & Commerce) for information please.



Deputy Director,
For Director Supplies & Disposals, Haryana

