

CHAPTER XV

15.1. Delegation of powers

(a) Under Rule 31 of the Stores Purchase Rules the Officers of the Directorate of Supplies & Disposals, Haryana exercise such powers in the Purchase of Stores as delegated to them by the State Government from time to time.

(b) The delegation of powers being exercised by the Officers of the Haryana Stores Department is given in the table given below :—

Sr. No.	Nature of Power	To whom delegated	Extent	Reference to Govt. sanction
1	2	3	4	5
1.	Powers of issuing tender notice for purchase of stores	Director Supplies & Disposals	Full Powers	Punjab Govt. memo No. 4002-5CB-62/13608 date 20-6-62.
		Deputy Director Supplies & Disposals	Rs. 1,00,000	Haryana Govt. memo No. 23500-6 IB-68/314 dt. 3-1-69
		Assistant Director Supplies & Disposals	Rs. 50,000	Punjab Govt. memo No. 4002-5CB-62/13608 Dt. 20-6-62. Annexure-II
2.	Power of the purchase of stores by open tenders from the lowest tenderers (by ignoring the lower tender if the stores offered are not according to the advertised specifications).	Director Supplies & Disposals	Rs. 2,50,000	Punjab Govt. memo No. 4002-5CB-62/13608 Dt. 20-6-62]
		Additional Director, Supplies & Disposals.	Rs. 1,00,000	
		Deputy Director Supplies & Disposals	Rs. 50,000	Haryana Govt. memo No. 23500-6 TB-68/314 Dt 3-1-69 (annexure II).
		Asstt. Director, Supplies & Disposals	Rs. 25,000	Punjab Govt. memo No. 4002/5CB-62/13608 dt. 20-6-62
3.	**Powers for the purchase of stores if the	Director Supplies &	Rs. 20,000	Punjab Govt. Memo No. 4002/

1	2	3	4	5
orders are to be placed with the tenderers other than the lowest (reasons to be recorded in writing)	Disposals Haryana			5CB-62 / 13608 Dt. 20-6-62
	Additional Director Supplies & Disposals	Rs. 5,000		Do
	Dy. Director Supplies & Disposals	Rs. 4,000		Haryana Govt. memo No. 23500- 6IB-66/ 314 Dt. 3-1-69
	** (subject to the condition that these powers may be exercised only if the articles quoted by the lowest tenderers are not according to the specifications).			
4. Power for the purchase of stores by quotations from registered and well known firms.	Director, Supplies & Disposals	Rs. 50,000		Punjab Govt. Memo No. 4002/5 CB-62 /13608 Dt. 20-6-62.
	Additional Director Supplies & Disposals	Rs. 20,000		Do
	Dy. Director Supplies & Disposals	Rs. 15,000		Haryana Govt. Memo No. 23500/ 6IB/68/314 Dt. 3-1-69
	Asstt. Director Supplies & Disposals	Rs. 4,000		Punjab Govt. memo No. 4002-5 CB-62/ 13608 Dt. 20-6-62
5. Powers for the purchase of stores from Govt. Institutions	Director, Supplies & Disposals, Haryana.	Rs. 50,000		Do
	Additional Director Supplies & Disposals.	Rs. 25,000		Do
	Dy. Director Supplies & Disposals	Rs. 15,000		Haryana Govt. Memo No. 23500- 3IB-68/314 Dt. 3-1-69

1	2	3	4	5
		Asstt. Director of stores Supplies & Disposals	Rs. 5,000	Punjab Govt. memo No. 4002-5 CB-62/13608 Dt. 20-6-62
6.	Powers for the purchase by negotiations from private Regd. firms in case of emergency.	Director, Supplies & Disposals	Rs. 10,000	Do
		Additional Director, Supplies & Disposals	Rs. 5,000	Punjab Govt. Memo No. 4002-5 CB-62/13608 Dt. 20-6-62.
		Deputy Director, Supplies & Disposals	Rs. 4,000	Haryana Govt. memo No. 23500-5 IB-68 / 314 Dt. 3-1-69.
7.	Powers for the purchase of stores on single quotation where the reasonability of rates is certified by the stores purchase Officer exercising the powers. He should also see that the rates charged corresponded to those charged from the DGS & D or other State in the country for the same kind of article/stores.	Director, Supplies & Disposals.	Rs. 20,000	Punjab Govt. Memo No. 4002-5 CB-62/ 13608 Dt. 20-6-62.
		Additional Director, Supplies & Disposals.	Rs. 5,000	
8.	Powers for the purchase of proprietary articles from the sole agents or the manufacturers after obtaining lowest rates without inviting tenders.	Director, Supplies & Disposals.	Rs. 50,000	Punjab Govt. Memo No. 4002-5 CB-62 / 13608 Dt. 20-6-62.

15.2. The financial delegation of powers for making purchases (either through tenders/quotations or by making spot purchase) to the Standing Purchase Committee are as under :—

(a) Standing Purchase Committee(Lower)

upto Rs. 2.5 Lacs.

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| (b) Standing Purchase Committee (Higher) | Above Rs. 2.5 lacs.
upto Rs. 5 Lacs. |
| (c) High Powered Committee. | Above Rs. 5 Lacs. |

15.3. Special Purchase Committees constituted by the Govt., from time to time exercise powers equivalent to the Standing Purchase Committee(Higher).